

# **BYLAWS**

*of the*

## **SAN BERNARDINO COUNTY DEMOCRATIC CENTRAL COMMITTEE**

### **PREAMBLE**

THE SAN BERNARDINO COUNTY DEMOCRATIC CENTRAL COMMITTEE (SBCDCC) IS CREATED BY THE LAW OF THE STATE OF CALIFORNIA AND IS ENABLED THEREBY TO ADOPT BY-LAWS NOT INCONSISTENT WITH ITS PARENT LEGISLATION. WHERE A CONFLICT APPEARS, THESE BY-LAWS SHALL BE DEEMED SUBORDINATE, AND THE LAW OF THE STATE OF CALIFORNIA SHALL PREVAIL. THE SBCDCC SHALL ALSO BE KNOWN AS THE CALIFORNIA DEMOCRATIC PARTY OF SAN BERNARDINO COUNTY.

### **ARTICLE I FUNCTION**

#### **SECTION 1**

The SBCDCC shall have charge of party campaigns in San Bernardino County and shall perform such other duties and services for the Party as deemed to be for the benefit of the Party. (Elections Code Sections 7240-42.) The SBCDCC recognizes the authority of the State Democratic Party to set Statewide Democratic Policy, but reserves the right to set policy for all matters relating directly to party activities in San Bernardino County.

#### **SECTION 2**

The SBCDCC shall set policy for the Party campaigns in the County, and Democratic activities which affect the county as a whole, in conjunction with chartered Democratic clubs and local organizations of the State Party. The SBCDCC shall also serve as the coordinating agency for all Democratic organizations in the County.

#### **SECTION 3**

The SBCDCC shall encourage the formation of Democratic clubs, issue charters, and assist the activities of said clubs by providing services, as requested, and shall monitor said clubs to insure conformance to the aims and purposes of the Democratic Party.

#### **SECTION 4**

The SBCDCC shall actively engage in taking positions on issues which are in the interest of the Democratic Party. By appropriate action, such as resolutions, it shall make such positions known to the public.

**SECTION 5**

The SBCDCC shall engage in an active program of CANDIDATE DEVELOPMENT. This program shall include the active encouragement of Democrats to run for partisan and non-partisan offices, and the providing of informational services and campaign techniques for potential office seekers.

**SECTION 6**

The SBCDCC recognizes that in order to insure that Democratic Campaigns and other Democratic activities in the County are carried out in the most effective manner, there must be as little overlapping as possible in the functions of the SBCDCC and other Democratic Party structures except as to insure conformance to aims and purpose of the Democratic Party.

- A. The SBCDCC shall coordinate its campaign activities with chartered Democratic clubs and local organizations of the State Party.
  - 1. Upon request the SBCDCC shall give assistance to local organizations of the State Party.
- B. The SBCDCC upon recommendations of its CAMPAIGN OPERATIONS COMMITTEE shall establish guidelines for avoiding overlapping of campaign activities.
- C. No part of this section shall be construed to indicate that the SBCDCC may interfere in the internal affairs of the State Party, or local organizations of the State Party; however, the SBCDCC retains jurisdiction over local chartered clubs to insure conformance to the aims and purposes of the Democratic Party.

**SECTION 7**

The SBCDCC shall build party organization to register Democrats and turn out Democratic voters.

**ARTICLE II OFFICERS**

**SECTION 1**

The officers of the SBCDCC shall be CHAIR, FIRST VICE -CHAIR, SECOND VICE-CHAIR, THIRD VICE-CHAIR, RECORDING SECRETARY, CORRESPONDING SECRETARY, and TREASURER.

**SECTION 2**

- A. The officers shall be elected from the membership of the SBCDCC (see Article IV). Where there is more than one (1) nominee for an office, the election shall be by written ballot which includes the voter=s name and signature.
  - 1. The time and place of the meeting to elect officers shall be determined by the executive board of the current committee at a meeting held after the primary (Elections Code Section 7241).
  - 2. The meeting shall be held by the fourth week of the month following the primary in each even numbered year.

3. The meeting shall be held in a place that is easily accessible by all members.
4. Notification for the meeting shall be conducted by the current corresponding secretary. All new members including eligible party nominees shall be notified. Nominees shall be notified of their right to elect permanent alternates (See Article IV, Section 3).
5. The meeting shall be conducted by the highest ranking officer of the old committee. The ranking of officers is determined by the order in which officers are listed in these by-laws. Should no former officer be on the new committee, the outgoing executive board shall name a convening officer.

B. In the event of a vacancy in any elected office, a special election shall be held at the next regular meeting of the SBCDCC following the meeting where the vacancy is declared.

### SECTION 3 DUTIES OF OFFICERS

#### A. CHAIR

- 1) To preside at all meetings.
- 2) To call special meetings as needed.
- 3) To insure that all members are notified by mail of meeting time, place and agenda.
- 4) To make Committee appointments as provided by the by-laws and to appoint such special committees as are useful to the aims and goals of the SBCDCC.
- 5) To serve as Ex-Officio member of all committees of the SBCDCC.
- 6) To serve as official representative of the SBCDCC to the press (media) and the public-at-large.

#### B. FIRST VICE-CHAIR

- 1) To preside in absence of the Chair.
- 2) To perform other duties as assigned by the Chair.
- 3) To serve as the Chair of the **CREDENTIALS COMMITTEE** (see Article III, Section 2).

#### C. SECOND VICE-CHAIR

- 1) To preside in the absence of the Chair and First Vice-Chair.
- 2) To perform other duties as assigned by the Chair.
- 3) To serve as chair of the **CANDIDATE DEVELOPMENT WORKSHOP COMMITTEE** (see Article III, Section 3).

#### D. THIRD VICE-CHAIR

- 1) To preside in the absence of the Chair, First Vice-Chair and Second Vice-Chair.
- 2) To perform other duties as assigned by the Chair.
- 3) To serve as chair of the **CAMPAIGN OPERATIONS COMMITTEE**.

#### E. RECORDING SECRETARY

- 1) To record, publish, and distribute the minutes of the meetings.
- 2) To publish and distribute notices of the meetings.

- 3) To serve as corresponding secretary in the absence of the Corresponding Secretary.

#### F. CORRESPONDING SECRETARY

- 1) To receive all correspondence of the SBCDCC.
- 2) To answer all correspondence of the SBCDCC at the direction of the Chair.
- 3) To update the SBCDCC on developments with the State Party and other Democratic organizations.
- 4) To act as Recording Secretary in the absence of the Recording Secretary.

#### G. TREASURER

- 1) To receive and distribute all SBCDCC funds.
- 2) To maintain such bank accounts and records as are necessary for safe keeping and accounting of funds.
- 3) To give an oral report of the status of treasury at the monthly general meeting of the SBCDCC, and file a monthly Treasurer=s Report with the Recording Secretary of the SBCDCC.
- 4) To submit the Treasurer=s records to an annual audit by an auditor selected by the Chair, and approved by the Executive Committee.
- 5) To submit all bills and requests for funds to the SBCDCC at a General or special meeting for approval of payment prior to disbursement of funds of the SBCDCC with the exception of budget items.
- 6) To prepare and file such reports as are required by state law governing campaign expenditures.
- 7) To prepare an annual budget to be submitted at the meeting following the General Organization Meeting for adoption by the SBCDCC.

### SECTION 4 APPOINTED OFFICERS

A. The Chair shall appoint a **PARLIAMENTARIAN** from the membership of the SBCDCC subject to ratification of the SBCDCC. The Parliamentarian=s opinion must be based on these By-Laws or Standing Rules. Where the By-laws or Standing Rules are silent, Robert Rules of Order shall prevail. Such rulings may be overturned by a two-thirds (2/3) vote of the voting members present. The Parliamentarian shall have a voice and vote.

B. The Chair shall appoint a **SERGEANT-AT-ARMS** from the membership of the SBCDCC subject to the ratification of the SBCDCC. The Sergeant-at-Arms shall keep order, maintain a roll of the voting members, call the roll at meetings, and ensure that only eligible members vote are counted.

C. Appointed officers shall be members of the **EXECUTIVE COMMITTEE** (Article III, Section 1).

### ARTICLE III STANDING COMMITTEES

A. All Standing and Special Committee Chairs must be members of the SBCDCC, not alternates.

B.All Standing and Special Committees shall be as geographically representative of the county as possible consistent with requirements for knowledge and background.

### **SECTION 1 EXECUTIVE COMMITTEE**

- A.Membership shall consist of the Elected Officers, Appointed Officers and Chairs of the standing committees (See Article II, Sections 1 and 4; Article III, Sections 2-8).
- B.The Executive Committee shall serve as the administrative committee of the SBCDCC.
- C.It shall meet on the call of the Chair of the Central Committee, who shall serve as its chair, or any three (3) members of the Executive Committee.
- D.It shall report its recommendations to the SBCDCC at the next regularly scheduled General meeting or Special meeting.
- E.It shall advise all members of the SBCDCC of the time, date, and place of the Executive Committee meeting, except where an emergency meeting is needed to best serve the interests of the SBCDCC.
- F.All SBCDCC members may attend and participate in Executive Committee meetings without voting rights.
- G.The quorum of the Executive Committee shall be majority of the Committee.
- H.Where an Assembly District is not represented by an elected officer or appointed officer in the Executive Committee, the SBCDCC members of the said Assembly District may elect a voting representative to the Executive Committee.

### **SECTION 2 CREDENTIALS COMMITTEE**

#### Functions.

- 1.To actively encourage the formation of Democratic Clubs and aid in their chartering.
- 2.To develop chartering procedures and make recommendations for said chartering to the SBCDCC.
- 3.To assist in and monitor the operations of chartered clubs with the SBCDCC.
- 4.To encourage increased involvement of chartered clubs with SBCDCC.
- 5.To assist and/or participate in the installation of club officers and other club events.
- 6.To encourage each chartered club to establish a headquarters or participate in some effective party identification activity in the area served by the chartered club.
- 7.To establish and publish rules regarding the chartering of clubs. Such procedures and rules shall require that the By-laws of the chartered clubs shall conform with the policies of the National, State and County Democratic Party. Such rules and procedures shall include that all clubs must recognize the authority of the SBCDCC to withdraw said charter upon good cause showing.

### **SECTION 3 CANDIDATE DEVELOPMENT WORKSHOP COMMITTEE (See Article I, Sections 2 & 6 and Article II Section 3(c))**

#### A.Functions

1. To assist in the development of Democratic candidates for partisan and

- non-partisan public office.
- 2.To sponsor local and/or county-wide campaign workshops.
- 3.To meet with potential Democratic candidates, providing information and support.
- 4.*To work with the Corresponding Secretary and the Executive Committee of the SBCDCC to assure that candidates are informed of the endorsement process.*

**SECTION 4 CAMPAIGN OPERATIONS COMMITTEE (See Article 1 Section 4)**

- A. Functions
  - 1. To develop guidelines and polices for the coordination of Democratic elections and headquarters in the county.
  - 2. To recommend actions to the SBCDCC for campaign activities.
  - 3.This committee shall serve as the administrative committee for any campaign activities engaged in by the SBCDCC.
  - 4. Representatives of each chartered club and Chairs of local organizations of the State Party shall be invited to participate in and advise this committee.

**SECTION 5 VOTER REGISTRATION COMMITTEE**

- A.Functions
  - 1.To develop policies and programs to register Democratic voters, utilizing SBCDCC members, volunteers, Democratic club members and other Democrats.
  - 2.To recommend actions to the SBCDCC to foster Democratic registration efforts.
  - 3.To assess monthly the percentage of Democratic registration and turnout for each county and local election as reported by the Registrar of Voters and make periodic reports to the SBCDCC.

**SECTION 6 LEGISLATION AND REGULATIONS COMMITTEE (See Article I, Section 4)**

- A. Functions
  - 1.To develop and propose resolutions to the SBCDCC.
  - 2.To receive, evaluate and make recommendations on resolutions which seek SBCDCC support, and which are proposed by a member of the SBCDCC, a chartered Democratic club, or any registered Democrat.
  - 3.To work with incumbent officeholders, their staff, or party nominees to gain support for SBCDCC resolutions seeking action at the Federal, State, County or local government levels.
  - 4.To assist in an annual County-wide issues day.

**SECTION 7 BY-LAWS COMMITTEE**

- A.Membership shall consist of the SBCDCC PARLIAMENTARIAN and no less than three (3) SBCDCC members appointed by the Chair, who have expertise or interest in by-laws and parliamentary procedures.

**B.Functions:**

- 1.To review and rewrite current by-laws and standing rules.
- 2.To provide continuing review of adopted by-laws and rules and propose amendments as needed.

**SECTION 8 PUBLIC RELATIONS COMMITTEE** (See Article II, Section 3(A)(6))

- A. The Chair of the Public Relations Committee shall disseminate press releases as authorized by the Chair of the SBCDCC.
- B. Function: To disseminate news concerning SBCDCC and Democratic functions in the County.

**SECTION 9 FINANCE COMMITTEE**

A.Membership shall consist of a chair appointed by the Chair of the SBCDCC subject to ratification of the SBCDCC and no less than three (3) committee members who have expertise in financial procedures or fund-raising. The TREASURER of the SBCDCC shall be an Ex-Officio member of this committee.

**B.Functions:**

- 1.To organize and administer SBCDCC fund raising.
- 2.To assist the TREASURER in preparation of the annual SBCDCC budget (see Article II, Section 3(G)(7).
- 3.To assist the TREASURER in preparation of such reports which are required by campaign finance laws (see Article II, Section 3(G)(6).
- 4.To conduct an annual audit of the TREASURER=s records with a written report distributed to the SBCDCC no later than the February meeting (see Article II, Section 3(G)(4).

**SECTION 10 STANDING COMMITTEE MEETINGS**

The Chairs of all Standing Committees shall be responsible for convening regular meetings of the committees.

**SECTION 11 FAILURE TO ATTEND MEETINGS**

Any member of a standing or special Committee who fails to attend three (3) consecutive meetings of their assigned committee may be removed from said committee, subject to Article IV, Section 4 of these by-laws.

**ARTICLE IV CENTRAL COMMITTEE MEMBERSHIP**

**SECTION 1 - ELIGIBILITY FOR OFFICE**

A person shall be eligible for election or appointment to SBCDCC who is registered and affiliated with the Democratic Party at the time of his/her election or appointment, and is a legal resident of the Assembly District from which elected or appointed.

**SECTION 2 - DUES ASSESSMENT**

The dues assessment shall be determined at the first meeting following the Organizational Meeting. Dues shall be payable on a date determined by the SBCDCC at the organizational meeting.

**SECTION 3 - EX-OFFICIO MEMBERS** (See Elections Code Sections 7206-07)

A. Democratic nominees for Congress, State Senate and State Assembly districts which are whole, or in part, in the county of San Bernardino are Ex-Officio members of the SBCDCC.

B. Rights and Privileges

1. Ex-Officio members shall be entitled to all rights and privileges; including the right to vote, and shall have the same standing in every other way as other members of this committee.

2. Ex-Officio members may appoint alternates as other members of this Committee, or they may designate a PERMANENT ALTERNATE who will have all rights and privileges of the Ex-Officio member.

**SECTION 4 - VACANCIES AND REMOVAL FROM OFFICE** (See Elections Code 7211-16)

A. A VACANCY shall exist whenever an Assembly District does not elect the number of members authorized by law; a member dies, resigns, becomes incapacitated to act; ceases to be a registered Democrat, changes his/her residence from the Assembly District from which the member was elected, or when a removal is made by action of the COMMITTEE, per the following paragraphs.

B. By a majority vote of the voting members present the SBCDCC may remove a member(s).

1. A member may be removed for three (3) unexcused absences in a year. Excused absences may be obtained from the Chair or by the Executive Committee for the following: a) illness; b) illness or death in the family; c) temporary absence from the county; d) job requirement. A member is deemed present if his/her alternate is present.

2. Any member who fails to pay the dues assessment prescribed for the SBCDCC may, upon notification, be removed from the SBCDCC, except that said dues are not obligatory from members so stating economic hardship in writing to the EXECUTIVE COMMITTEE (Article IV, Section 2).

3. If a member of the SBCDCC advocates voter support for a candidate of other than the Democratic Party in any election.

C. Before a member may be removed and a VACANCY declared, said member shall be notified by CERTIFIED MAIL, RETURN RECEIPT REQUESTED, as to the reasons for pending removal, and given fifteen (15) days to request a hearing by the EXECUTIVE COMMITTEE.

1. The CORRESPONDING SECRETARY shall certify that such notice was given and process a written request for a hearing if such request is made.

2. Members requesting a hearing should do so by CERTIFIED MAIL or deliver their request, in writing, to the CHAIR. If no written request for a hearing is

received by the time of the meeting designated for the hearing, it will be assumed that the member does not wish to be heard on the ground(s) of removal cited in the communication to the member. The EXECUTIVE COMMITTEE will, however, attempt to ascertain if there is a legitimate reason for lack of communication from the member(s) (illness, etc.) before action is taken.

3. All accusations concerning activities of SBCDCC members that could cause grounds for removal under these bylaws must be submitted in writing and supportive documents submitted as evidence. Accusations not governed by the Elections Code will not be heard by the SBCDCC.

### **SECTION 5 VACANCIES**

Vacancies shall be filled by recommendation of a caucus in the concerned ASSEMBLY DISTRICT and ratified by a majority vote of the SBCDCC.

### **SECTION 6 ALTERNATE MEMBERS (Elections Code 7208)**

A. Elected, Appointed and Ex-Officio members (or the Ex-Officio member=s permanent alternate) may appoint three (3) alternates by written authorization, to the RECORDING SECRETARY of the SBCDCC.

B. Alternates must meet the same residency requirements as elected and appointed members. Appointment of alternates shall conform, as nearly as possible, to the Affirmative Action Guidelines of the National Democratic Party; i.e., appointments shall go to the under-represented groups.

C. Alternates will serve on committees to which their appointing committee-member is assigned in the absence of the committee member.

D. The chair may appoint alternates to STANDING and SPECIAL COMMITTEES subject to ratification by the SBCDCC.

E. Alternates shall pay dues, as established by the SBCDCC.

### **ARTICLE V MEETINGS (Elections Code Sections 7235, 7241, 7243)**

#### **SECTION 1 REGULAR MEETINGS**

The SBCDCC shall have a regularly scheduled meeting once each month on a date and time established by the SBCDCC. Cancellation of a regular meeting may be made by the CHAIR with the approval of the EXECUTIVE COMMITTEE upon written notice to all members. The location of the next monthly meeting shall be designated by the Chair at each meeting unless otherwise designated by a majority vote of the SBCDCC. The regular meeting location shall be within the County Seat, except that at least twice each year, regular meetings shall be held at union halls and/or locations which reflect the geographical diversity of the membership. All meetings shall be held in quarters that shall be accessible to persons with disabilities (Elections Code Section 7235).

#### **SECTION 2 - SPECIAL MEETINGS**

Special meetings may be called by the CHAIR with notice of time, place, date and agenda given

to all members as early as possible prior to the date of the special meeting.

### **SECTION 3 QUORUM**

Twelve (12) voting members shall constitute a quorum for any regularly scheduled or special meeting provided five (5) ASSEMBLY DISTRICTS are represented.

### **SECTION 4 VOTING**

The Chair shall designate the method of voting, either by show of official voting cards or by voice vote, unless there is a call for a division of the house, and another voting method is requested. (See also Article II, Section 2, Election of Officers.)

### **SECTION 5 RESOLUTIONS**

A. Resolutions recommended at a meeting of the Legislation and Resolutions Committee may be adopted by a sixty percent (60%) vote of those present and voting at a duly constituted meeting of the SBCDCC.

B. Resolutions may be introduced by any member of the Committee at a regularly scheduled meeting and may be adopted by a two-thirds (2/3) vote of those present.

C. Copies of all resolutions must be submitted in writing to the RECORDING SECRETARY by the maker of the resolution. Other procedures for resolutions shall be entered in the standing rules of the SBCDCC.

### **SECTION 6 STANDING RULES**

The SBCDCC may adopt standing rules for the conduct of its meetings.

### **SECTION 7 ROBERTS RULES**

All procedures not indicated by these by-laws or by the Standing Rules of the SBCDCC shall be governed by the latest edition of ROBERTS RULES OF ORDER.

## **ARTICLE VI ENDORSEMENT OF CANDIDATES**

### **SECTION 1**

It shall be the policy of the SBCDCC to endorse candidates in partisan and non-partisan races to inform the county of those candidates who uphold the principles and practices of the DEMOCRATIC PARTY. Only registered DEMOCRATS shall be considered for endorsements. Such endorsements shall be subject to the restrictions prescribed in the California Democratic Party By-Laws.

### **SECTION 2**

The SBCDCC shall limit consideration of endorsement to those races which comprise partisan legislative districts, county-wide races and races in special districts covering more than one city. The SBCDCC shall consider endorsements made by Chartered Clubs in other races (such ratification shall be subject to the procedures indicated in Section 7).

*At the close of a filing period, the CORRESPONDING SECRETARY shall inform Democratic candidates of the endorsement process in writing.*

### **SECTION 3**

There shall be a vote one (1) month prior to any hearing of the candidates for possible endorsement as to whether an endorsement vote will be taken in the race in question. Such a vote will be decided by a majority of those members present and voting.

### **SECTION 4**

The CORRESPONDING SECRETARY of the SBCDCC shall issue a written invitation *and questionnaire approved by the Chair of the SBCDCC* to all candidates for endorsement three (3) weeks prior to the meeting designated for the endorsement vote.

### **SECTION 5**

All endorsement votes shall be on a written ballot. There shall be a **AVOTE YES or NO@** for each candidate, and a candidate must receive sixty percent (60%) YES VOTES of those votes cast to receive the endorsement (abstentions will not be counted) *unless the candidate is an incumbent or has no Democratic opponent, in which cases only a simple majority is required.* Balloting will follow the hearing of the candidates. A candidate (or a representative) must appear before the Committee in order to receive consideration. *It is the responsibility of the candidate to notify the Chairperson or Second Vice Chairperson of the SBCDCC of the name of his or her representative prior to the meeting where the vote is to take place.* Those candidates not appearing will be stricken from the ballot in advance of the voting.

*If more candidates receive sixty percent (60%) YES in a particular race than there are open seats, the candidate(s) with the most YES votes shall receive the endorsement. If a tie results in more endorsed candidates than open seats, a runoff between those tied candidates shall be conducted during the same meeting. In a runoff, a member may not vote "YES" for more candidates than there are seats available.*

### **SECTION 6**

Should a candidate receive the endorsement of the SBCDCC the SBCDCC and its CANDIDATE DEVELOPMENT COMMITTEE shall make every effort to recruit volunteers for that candidate=s campaign and consider a financial *or in-kind* contribution to that campaign. (See Article III, Section 3.)

### **SECTION 7**

The SBCDCC *shall* consider a vote to ratify the endorsement of chartered clubs for *local nonpartisan races* not covered in Section 2. There shall be a written notice to each SBCDCC member that such a ratification will be considered. The SBCDCC may, by simple majority vote of those members present and voting, vote to consider such ratification *and by separate vote whether to invite other Democratic candidates to address the SBCDCC.* Following that vote, the SBCDCC may ratify the endorsements of chartered clubs. Such a vote shall require sixty (60%)

of those members present and voting.

### **SECTION 8**

*The SBCDCC, may by 60 percent (60%) vote, support or oppose county, city and special district ballot measures. If a 60 percent (60%) majority is not achieved, The SBCDCC shall have no position on the measure.*

### **SECTION 9**

The SBCDCC shall also consider any resolution of “DO NOT SUPPORT” for candidates in non-partisan races. Such resolution may be made by any SBCDCC member. The resolutions must be in writing and accompanied by documentary proof specifying the reason for “DO NOT SUPPORT.” The reasons must be limited to failure to uphold the platform of the DEMOCRATIC PARTY or support by the candidates in question of non-Democrats in other races. Following the submission of such a resolution, the CHAIR shall announce that a vote will be taken on that resolution at the next regular monthly meeting of the Committee. The CHAIR shall then appoint a SPECIAL COMMITTEE to investigate the charges and evidence in the resolution. The candidate in question shall be notified by the SPECIAL COMMITTEE of the charges and shall be given a reasonable opportunity to respond to the charges in writing or in person; the candidate must also be given copies of the resolution and the documentary evidence.

The SPECIAL COMMITTEE shall be prepared to report its findings on the resolution and evidence with a recommendation (not binding) as to how the SBCDCC should vote at the next regularly scheduled meeting of the SBCDCC. The candidate in question shall also be given an opportunity to respond in writing or in person or be represented at that meeting of the SBCDCC.

The ballot for such a resolution must be printed with the text of the resolution at the head of the ballot and copies of the documentary evidence attached.

Sixty percent (60%) of the members present and voting (abstentions will not be counted as a vote) must vote in the AFFIRMATIVE for the resolution to pass.

The SBCDCC will publicize such resolutions, if passed, to all media in the county, and by mail to all Democratic organizations in the County.

## **ARTICLE VII STATE DEMOCRATIC CONVENTION AND EXECUTIVE COMMITTEE**

### **SECTION 1 ELECTION OF DELEGATES TO THE STATE DEMOCRATIC CONVENTION**

A. The SBCDCC shall elect delegates to the State Democratic Convention (State Central Committee) in accordance with State By-Laws.

1. The number of delegates will be allotted by the State Party as per the Elections Code.
2. The delegates shall be equally divided among male and female, as nearly as

possible.

3.The delegates shall be allocated among the Assembly Districts in the county according to the percentage of registered Democrats out of all Democratic registration in the county residing in each Assembly District.

4.The Executive committee of the SBCDCC shall determine the allocation of delegates according to the percentage formula.

5.Each Assembly District shall be allotted at least two (2) delegates.

**B. ELECTION OF DELEGATES**

B.The time of the election shall be in accordance with the rules of the State Democratic Party.

C.The election shall be held by Assembly Districts, with each Assembly District electing the number of delegates allotted by the EXECUTIVE COMMITTEE.

D.Where there are more nominations than the number of positions to be filled, the election will be by written ballot.

E.In the event an Assembly District fails to elect the allotted number of Delegates the unfilled positions will be elected at-large by the SBCDCC.

F.In the event the number of allotted delegates exceeds the number of elected SBCDCC members eligible to be elected, additional delegates will be elected from the alternate roll of the SBCDCC members. Such elections shall be made by the entire SBCDCC.

G.The CHAIR of the SBCDCC shall be an automatic delegate to the State Democratic Convention.

**SECTION 2 ELECTION OF DELEGATES TO THE EXECUTIVE BOARD**

B.The SBCDCC delegates to the State Convention shall elect Delegates to serve on the State Executive Committee in accordance with the State By-Laws.

C.The election shall be held at a time designated by the State Party.

D.The CHAIR of the SBCDCC shall be an automatic delegate to the State Party Executive Committee.

E.No two (2) State Executive Board Representatives shall be from the same Assembly District, unless there are more positions than the number of Assembly Districts or unless all available candidates are from the same Assembly District.

**ARTICLE VIII AMENDMENTS**

**SECTION 1**

Proposed amendments shall be submitted by the BY-LAWS COMMITTEE, in writing, for consideration and recommendation to the SBCDCC.

**SECTION 2**

At any regular or special meeting called for that specific purpose, the BY-LAWS COMMITTEE may present by-laws amendments for action by the SBCDCC. A two-thirds (2/3) vote by the voting members present is required for the adoption of any amendment to these By-Laws.

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