

CHARTERED CLUB/ORGANIZATION (CCO) CDP ROSTER SUBMISSION FORM

CCO NAME:

Please fill out completely. Type or print.

Physical Address _____

City _____ County _____ Zip _____

Mailing Address (if different) _____

City _____ County _____ Zip _____

Phone-Day (____) _____ Fax (____) _____ Twitter: _____

Website _____ E-mail _____@_____

Key Contact

Name _____ Title _____

Phone-Day (____) _____ Mobile (____) _____ Email _____@_____

Chartering Authority Name: _____

ALL ITEMS BELOW MUST BE SUBMITTED BY JULY 1, 2015

This form along with the roster and proof of Bylaw/Rules change needs to be submitted to both your Chartering Authority and the appropriate Regional Director(s). Failure to do so will result in the loss of representation at the 2016 CDP Pre-Endorsement Conferences. All items below must be initialed when submitted.

_____ Completed "CDP Roster Submission Form"

_____ Submitted roster of "members in good standing." Roster should be completed using the CDP Template and must contain at least the following information: First Name, Last Name, Middle Name or initial, Registered Address (including city and zip), and Assembly District.

_____ Submitted proof that CCOs rules and/or bylaws define the term "member in good standing" and include a provision that only members in good standing as of July 1 shall be included in the submitted roster. The language can be found in the following section(s): _____ Please attach most current version of bylaws or rules with your submission.

By signing this form, I acknowledge the organization that I am representing was chartered by July 1, 2015 and the enclosed roster is of "members in good standing" as defined in our rules and/or bylaws.

Signature: _____ **Date:** _____

*Form must be completed by the Chair, Treasurer or Secretary of the CCO.

Print Name: _____ **Title*:** _____

**PLEASE RETURN TO BOTH YOUR CHARTERING AUTHORITY AND REGIONAL DIRECTOR(S)
PLEASE USE CDP'S ROSTER SUBMISSION FORM EXCEL TEMPLATE TO SUBMIT YOUR ROSTER**